



Dr. Mona Jain Middle School
Parent Teacher Organization (PTO) Meeting
Date: Monday, May 17, 2021

Call to Order: 5:32 pm

Welcome: President

Approval of Minutes: Minutes from the April 19, 2021 meeting were approved as submitted.

Board Reports

- **President:** Deferred
- **Treasurer:** Current balance is \$1,920.84. This includes all expenses but does not include recent Spirit Night deposits from Panera Bread and Chipotle. A year-end financial report was reviewed. Expenses included recognition (48%), enrichment (39%), operating (7%), and fundraising promotion (6%). All were below budget with the exception of enrichment (classroom supplies, holiday food drive) which exceeded budgeted amount. Revenue sources included Direct Give Drive (68%), Spirit Nights (26%), Candy Grams (5%), and Amazon Smiles (1%). All were below forecasted amounts, except Spirit Nights which significantly exceeded. Challenges to budgeting for this year included a new PTO with its first budget and the pandemic.

Committee Reports

- **Spirit Night** – Spirit Nights at Panera on April 21, 2021 and Chipotle on May 4, 2021 were the 2 most successful of the year, raising \$297 and \$287, respectively. The final Spirit Night of the year is at Menchie's Frozen Yogurt on SR70 on May 20, 2021 from noon-10:00 pm.
- **8th Grade Celebration** – A drive-thru event will occur on Wednesday, May 26, 2021 from 4:30-6:00pm. Announcements have been sent from the school and PTO. Plans were reviewed which include a welcome sign, inflatable arch, photo opportunity against a PTO-purchased backdrop with DJ Bull and a class gift. Awards presentation will occur by video, but the recipients will pick up their awards at the celebration.

Principal's Report

- Mrs. Lindsay thanked the parents and PTO for their patience and support this year.
- A planning session for the next school year's calendar scheduled for May 24, 2021 has been canceled. It will be rescheduled for July or August.
- There will be 2 school fundraisers in August: Otis Spunkmeyer and popcorn. The music department is planning a fundraiser for September.

- Open houses and orientation for the 2021-2022 school year have been scheduled. July 30, 2021 will be for students with last names beginning from A-L and August 2, 2021 will be for students with last names beginning from M-Z. There are more than 1,000 students enrolled for next school year. PTO/SAC support will be needed to greet students and families and for a volunteer sign-up table.

Old Business

- **Teacher Appreciation Week** – The event was successful, significantly under budget, and concluded with the delivery of Amazon purchases made by parents.
- **PTO Volunteers for Yearbook Distribution** – School reported volunteers are not needed.

New Business

- **Elections for 2021-2022 PTO Board** – Due to lack of quorum, elections were postponed until the first meeting of the year. Mrs. Holland (President) and Mrs. Parker (Treasurer) agreed to remain in their positions through the summer.

Upcoming Events:

Next PTO Meeting Date: TBD

Spirit Night: Thursday, May 20, 2021 – Menchie's (SR70)

Adjournment: 6:14 pm